



HOW TO ADJUST YOUR CASTERS TO FIT INTO YOUR PLATE MATE

The caster stem is adjustable. Turn the nut at the top to expand or deflate the rubber sleeve on the stem.

Turn the nut on top of the caster stem to the right to expand and to the left to deflate the rubber stem sleeve. Adjust the rubber sleeve so the caster fits firmly. If adjusted properly the caster will not fall out of the cart base or frame.

TO REPLACE A BROKEN BRACKET ON YOUR PLATE MATE

- 1. REMOVE THE COLUMN OUT OF THE MOBILE FRAME BY REMOVING THE CENTERING PIN.**
 - 2. REMOVE THE 4 ADJUSTING SCREWS OUT OF THE TOP “HAT” PLASTIC HOOD.**
 - 3. PULL THE PLASTIC HOOD OFF THE TOP OF THE COLUMN.**
 - 4. SLIDE THE BROKEN BRACKET OUT OF THE COLUMN.**
 - 5. REPLACE THE BROKEN BRACKET WITH A NEW ONE.**
 - 6. REPLACE THE REMAINING PARTS.**
 - 7. PUT THE PLASTIC HOOD BACK ON THE TOP OF THE COLUMN.**
 - 8. INSERT THE ADJUSTING SCREWS BACK IN THE HOOD.**
 - 9. INSERT THE COLUMN BACK INTO THE MOBILE FRAME.**
 - 10. INSERT THE CENTERING PIN BACK INTO THE FRAME AND COLUMN.**
- YOUR UNIT IS BACK IN BUSINESS.**